



# Troop 282 Adult Mentor Training

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# Purpose

## Troop Mentor

- Provide youth leaders guidance for a successful term
- Support and Encourage the Scout
- Help them feel confident and have fun in their role
- Support the Scoutmaster's program goals and expectations
- Help the Scout identify and use available resources for success
- Make sure the Scout is not surprised at the end of their term

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# Duties

## Troop Mentor

- Attend the Youth Leadership Training
  - Meet the boys and interact with them
  - Learn the position job description and requirements
  - [http://troop282.net/html/youth\\_leadership.html](http://troop282.net/html/youth_leadership.html)
- Week One touch base
  - Contact the Scout and follow up to ensure they know their position
  - Remind them to complete their Vision, Goals, and Plan
  - Establish the best way to communicate with them (email, phone, at Troop meetings - observing YPT guidelines)
  - Optional – Use the Week One checklist

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# Duties (continued)

## Troop Mentor

- Observe the Scout
  - Attend Troop and other events to watch them in action
  - Attend several of the monthly PLC meetings to observe planning
  - Provide near real-time feedback, advice, and encouragement
- Monthly touch base
  - Ensure they have a plan and are on track
  - Review duties and ask what they have accomplished and how
  - Check to see if they are on track to meet participation requirements
  - Follow up is very important and shows interest
  - Encourage, Advise, Encourage!

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# Duties (continued)

## Troop Mentor

- Hold Accountable
  - Vision, Goals, Plan
  - Evidence of completing job responsibilities and goals
  - Participation - 50% Outings and 75% of meetings
  - Attend 100% of PLCs or delegate if they can't
- Advise and document if the Scout is falling behind
  - As early as possible the Mentor needs to recognize if the Scout is having trouble meeting their position responsibilities
  - Notify the Scout of your concerns and see if they feel the same way
  - Identify barriers and help him work through a plan to get back on track – Help with calendar planning, position duty ideas
  - Notify and work with the Scout, Scoutmaster, and SPL/ASPL for ideas and assistance

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# Duties (continued)

## Troop Mentor

- Position Summary Review
  - [http://troop282.net/forms/youth\\_leadership\\_position\\_summary.pdf](http://troop282.net/forms/youth_leadership_position_summary.pdf)
  - Encourage the Scout to complete their position summary form right at the end of their term (Delays make it hard for the Scout, Mentor, and Scoutmaster to remember details)
  - Review the Scouts position summary
  - Review with the Scout, Scoutmaster, & SPL for sign off

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# Youth Leadership Participation Requirement

## What does “active” mean?

For Youth Leaders in Troop 282

- Minimum 50% of all Troop Outings & 75% of Troop meetings
- Goal of 100% of all PLC (Once each month on first Tuesday)

50% Minimum explained

- Can be any combination of Troop Outings attended
- Does not need to be 50% of each month
  - *Example: If there 12 Outings on the calendar 50% could be any combination of at least 6 outings attended. 50% on a monthly basis is not required.*
- All meetings, PLCs, and outings are on the Troop website calendar
- Requirement identified on the Youth Leadership Position application
- Reviewed many times in YLT, Planning Requirement, and PLCs

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# Position Specific Mentor Highlights

## Patrol Leader Mentor

- Make sure they delegate responsibilities and involve the Patrol
  - ❖ Patrol positions – APL, Scribe, Grub Master, Spirit
  - ❖ Involve Patrol in Patrol Outing and meeting planning
- Make sure they plan at least 1 Patrol Outing and 3 Patrol meetings
  - ❖ Outings require SM approval and a permission slip
  - ❖ Outings are defined as outdoors and 4-6+ hours in length such as hikes, fishing, camping, bike riding, etc.
- Find out if, when, and how to communicate to the Patrol
- Meetings, Outings, Preparing for Presentations, PLC duties, etc.

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# Position Specific Mentor Highlights

## Troop Guide Mentor

- Check to ensure the Troop Guides work together to:
  - ❖ Identify Scouts below First Class
  - ❖ Remind them to plan training activities at Troop Meetings
  - ❖ Remind Guides to plan skill activities and training on Outings
  - ❖ Help younger Scouts prepare for events such as Klondike Derby, First Aid-O-Ree, Camporee, Summer Camp, Orienteering, etc.
- Ensure they work with new Patrol Leaders to help them be successful – Help identify new Patrols
- Help reference Tenderfoot, Second, and First Class requirements for training and special project ideas and planning

[http://meritbadge.org/wiki/index.php/Troop\\_Guide](http://meritbadge.org/wiki/index.php/Troop_Guide)

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# Position Specific Mentor Highlights

## Den Chief Mentor

- Assist recruiting Den Chiefs
- Ensure Den Chief get proper training completed quickly – Online
- Ensure they have a Den participation tracking form – on our website
- Help them get connected with local Packs and Den Leaders to assist
  - They will want to get assigned to a Webelos Den
- Ensure they are taking an active role in Den planning and activities
- Follow up with Den Chief and Den Leader to make sure things are going smoothly

<http://www.scouting.org/scoutsource/BoyScouts/AdvancementandAwards/MeritBadges/dencf.aspx>

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# Position Specific Mentor Highlights

## Troop Scribe

- Introduce the Scribe to the Troop Treasurer and Advancement Chair so they can work together
- Ensure Scribe has the appropriate forms ( patrol attendance, troop attendance, PLC Planer, outing sign-up, election ballots, CoH sign-in, services hours ,etc.)
- Work with them to make sure they understand the importance of correct attendance and uniform tracking
- Talk to each Patrol Leader to see who the Patrol Scribe is
- Ask about where and how they are storing their records.

<http://www.meritbadge.org/wiki/index.php/Scribe>

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# Position Specific Mentor Highlights

## Troop Librarian

- Ensure the Librarian has the appropriate markers and stickers
- Plan a time where you and the Librarian can meet with the Quartermaster to review the Troop’s Merit Badge Books, magazines, leadership materials, books, videos, etc.
- Help him authorize any purchases with the Troop Committee
- Ask if he has researched any possible new library items
- Introduce him to the Troop Merit Badge Councilor Coordinator so they can work together

<http://www.meritbadge.org/wiki/index.php/Librarian>

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# Position Specific Mentor Highlights

## Troop Historian

- Encourage the Historian to take their own photos as well as collect them from other trip attendees
- Meet with the Quartermaster to review the Troop's historical files, photo board, trophies, ribbons, and souvenirs
- Encourage them to quickly complete trip summary and albums as soon after each trip as possible
- Spend some time each month to view the photo board at the church to see his progress
- Take a few minutes to visit the church Eagle plaque
- Ensure they plan for the church display case for Scout Sunday
- Introduce them to Troop Publicity Chair and Editor

[http://troop282.net/html/youth\\_leadership.html#historian](http://troop282.net/html/youth_leadership.html#historian)

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# Questions?

# Thank you!

