ScoutBook Tutorial

Logging in to Scoutbook for the first time

- Your first step to accessing ScoutBook is to have a Scouting account. This is accomplished by going to https://my.scouting.org/home and signing up. Once complete, you will see your Member ID on the home screen—this will be used to sign up for Scoutbook. You will need your Scout's Member ID as well. Click on My Applications > Transfer / Multiple Applications. Here you should see your Scout's name and Member ID—write it down.

- Next, go to https://scoutbook.scouting.org/ and login using your my.scouting.org credentials. You may already see your scout(s) on your dashboard. If not continue to the next step.

- Now that you have a Scoutbook account you can attach yourself to your scout. Navigate to My Dashboard -> Administration -> My Account -> My Connections -> click Add.

- Now click on the "Connect to your Scout as a Parent or Guardian" link. The search requires your scout's Member ID, last name, zip code (as recorded in Scoutbook) and date of birth. Once the scout is found and confirmed, you will be connected to your scout with full control. Your unit leaders can find you the member ID for your scout if you are unable to find it in my.Scouting.org as directed above.

In ScoutBook you can:
- View or Edit your child's profile
- View advancement and mark requirements complete
- View Pack or Troop information
- RSVP to events
- Access Troop roster, Troop forums, and send messages
- Set up your child's Scoutbook account

Still confused? Go to https://help.scoutbook.scouting.org/knowledge-base/scoutbook-tutorial-for-parents/#a-short-parent-guide-handout-is-available-here for more instructions on how to access information in Scoutbook.